

Professional Counselor/Therapist

Location: Phoenix, AZ 85013

Base Pay: Contractor starting at \$28/ hour
Spanish speaking therapist start at \$32/ hour

Schedule: FT or PT hours/week

Industry: Social Work

MINIMUM QUALIFICATIONS:

- ❖ A Masters or Doctorate degree in a behavioral science with emphasis on counseling from an accredited college or university is required. Degree must include a minimum of forty-eight (48) semester credit hours. The contract counselor must provide proof of their degree, and transcripts must be submitted for review.
- ❖ Counselors must be eligible for counseling certification by the Board of Health Examiners.
- ❖ Must have your own reliable transportation
- ❖ Must have or be able to obtain fingerprint clearance card

RESONSIBILITIES AND DUTIES:

- ♦ Meet with new clients according to contracted timelines set by Track House Life.
- ♦ Ensure that agency policies and procedures for personal safety are maintained.
- ♦ Prepare individual treatment plans for clients and revise them when necessary.
- ♦ Evaluating treatment plans according to contract guidelines and timelines.
- ♦ Providing individual and family therapy
- ♦ Meet weekly paperwork deadlines (for example, progress notes, billing, and assessments).
- ♦ Attend mandatory staff meetings

Contract counselors must have effective and satisfactory experience in the following areas: intakes, assessments, crisis intervention, treatment planning and evaluating treatment plans every thirty (30) days, family, group and individual counseling, outreach and consultation with other professionals. Contract counselors must also have good organizational skills the ability to complete paperwork in a timely manner, follow contract guidelines for meeting clients, and set professional boundaries. Contractors must have the ability to establish and maintain effective working relationships with individuals receiving services, families, other contractors and other entities in a professional manner that will uphold and maintain the good standing of the contracting agency.